

AUG 18 2016

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY [Signature] DEPUTY**MEETING OF COMMISSIONERS' COURT
OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 22nd DAY OF AUGUST, 2016, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER**OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the termination of Nici Thomas as a Deputy Clerk with the Panola County Clerk's Office effective August 5, 2016 at 8:30 a.m.

ROAD & BRIDGE

- a. None.

MISCELLANEOUS

- a. To record Texas County and District Retirement System Plan Agreement for Plan Year 2017 as previously authorized by the Panola County Commissioners' Court on August 8, 2016.
- b. To record Statement of Officer and Oath of Office forms for Clarissa Monreal, Panola County Part-Time Tax Assessor/Collector Deputy Clerk.
- c. To approve and record the Panola County Fraud Policy and Procedures County Indigent Health Care Program (CIHCP).
- d. To ratify and record Contract No. 7216026 for the 2016 Small Town Environment Program (STEP) Fund award between Panola County and the Texas Department of Agriculture (TDA).

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor-Collector Debbie Crawford.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To hold a public hearing on the Panola County Clerk Records Archive, Preservation & Restoration Plan pursuant to Local Government Code 118.025; and to adopt said Plan.
7. To hold a public hearing on the Panola County District Court Records Technology Fund Plan pursuant to Senate Bill 1685 and Government Code 51.305; and to adopt said Plan.
8. To discuss and act upon approving SAVNS Maintenance Grant Contract #1771542 between the Office of the Attorney General and Panola County.
9. To discuss and act upon approving an Order of General Election for November 8, 2016.
10. To discuss and act upon approving R-13 Service Agreement Renewal Notice between Appriss and Panola County.
11. To discuss and act upon authorizing the County Judge to enter into a contract with Amazing Grants, Inc. for grant management services for the County's 2016 Texas Community Development Block Grant contingent upon award of TxCDBG contract.

12. To discuss and act upon authorizing the County Judge to enter into a contract with Hayes Engineering, Inc., for project engineering for the County's 2016 Texas Community Development Block Grant contingent upon award of TxCDBG contract.
13. To discuss and act upon adopting a Resolution designating individuals as authorized signatories for the County's 2016 TxCDBG grant and execute Authorized Signatories Designation Form.
14. To discuss and act upon appointing Melinda Smith the Labor Standards Officer for the 2016 Texas Community Development Block Grant.
15. To discuss and act upon approving Civil Rights and Fair Housing policies, procedures and resolutions for the grant as required by the Texas Department of Agriculture, including. Civil Rights Resolution, Citizen Participation Plan and Complaint Procedures, Section 3 Resolution and Policy, Excessive Force Resolution and Policy, Section 504 Resolution and Grievance Procedures, Fair Housing Resolution and Policy, Fair Housing Month Proclamation and authorization of publication of required notices and fair housing public service announcement.
16. To discuss Limited English Proficiency requirements for 2016 TxCDBG grant. According to the most recent Census Data, less than 5% of the population of the project area speaks English "less than very well." Therefore, no translation or interpretive services are required on behalf of the County to comply with the Limited English Proficiency requirements of the grant.
17. To discuss and act upon authorizing the County Judge to execute Initial Acquisition Report reporting no acquisition.
18. To discuss and act upon approving a contract with Government Records Services, Inc. awarded pursuant to Panola County's Request for Proposals dated March 16, 2016, for government records management services.
19. To discuss and act upon approving a Memorandum of Understanding between Texas A&M AgriLife Extension Service and Panola County pertaining to information technology services beginning on September 1, 2016 and ending on August 31, 2018.
20. To discuss and act upon authorizing the County Judge to advertise for sealed bids for discarded used tires previously declared surplus by the Court. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened September 12, 2016 at a Regular Session of the Panola County Commissioners' Court scheduled for 9:00 o'clock a.m.
21. To discuss and act upon authorizing the County Judge to advertise for sealed bids for scrap metal piles previously declared surplus by the Court. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened September 12, 2016 at a Regular Session of the Panola County Commissioners' Court scheduled for 9:00 o'clock a.m.
22. To discuss and act upon adopting Order #2016-11 adopting an optional county fee for child safety on registered vehicles in Panola County.

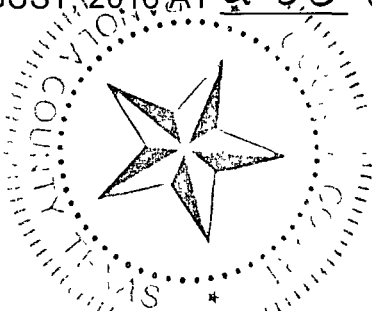
- 23. To discuss and act upon whether to impose extra fees on vehicle registrations in Panola County.
- 24. To discuss and act upon approving an agreement between Panola County and Rusk County Children's Advocacy Center for the period beginning January 1, 2017
- 25. To recess until 1:00 o'clock p.m.

RECESS

- 26. To reconvene at 1:00 o'clock p.m. to conduct Panola County Budget Hearing for Fiscal Year 2017 pursuant to notice and publication thereof as required by law. The public is invited to attend and participate. (Local Government Code, Section 111.007)
- 27. To adopt Panola County Budget for Fiscal Year 2017 at 1:05 o'clock p.m. or at the conclusion of the public hearing. (Local Government Code, Section 111 008)
- 28. To adopt 2017 Elected Officials Salaries at 1:10 o'clock p.m. or upon adoption of Panola County Budget for Fiscal Year 2017 pursuant to notice and publication thereof as required by law. (Local Government Code, Section 152.013)
- 29. To adopt Order #2016-12 setting the 2016 Tax Rate and Tax Levy and authorizing the Tax Assessor to prepare tax statements with approved tax rate. (Local Government Code, Section 111.010)

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 18TH DAY OF AUGUST, 2016 AT 2:33 O'CLOCK P.M.

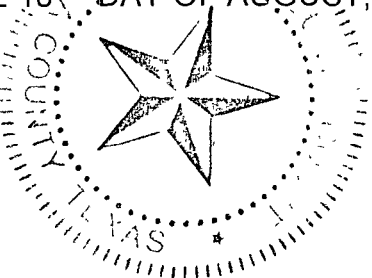


Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

By: *Lakesia Atkins*, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 18TH DAY OF AUGUST, 2016 AT 2:33 O'CLOCK P.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

By: *Lakesia Atkins*, Deputy